

**NEVADA DEPARTMENT OF CORRECTIONS
ADMINISTRATIVE REGULATION
430**

TRANSPORTATION OF INMATES

Supersedes: AR 430 (03/19/13); and AR 430 (Temporary, 10/02/13)
Effective Date: 10/15/13

AUTHORITY

NRS 209.131, NRS 209.376, 42 U.S.C. § 15601, *et seq.* and 28 C.F.R § 115

RESPONSIBILITY

Designated transportation officers are responsible to comply with this regulation.

The Central Transportation Lieutenant is responsible to ensure compliance with this regulation relative to the operations of his/her staff.

The Offender Management Administrator is responsible for overall supervision and compliance regarding this regulation.

430.01 VEHICLES USED TO TRANSPORT

1. Inmates will be transported in vehicles approved by the Department.
2. Privately owned vehicles may be used only in cases of emergency.
3. Inmates may be transported by private sector transport contractors described in section 430.03.
4. The transportation vehicle will be thoroughly searched before any inmates are loaded for transport. The vehicle will be searched and cleaned on the end of each transport.

430.02 TRIP PREPARATIONS

1. Transportation activities should be limited to those which are minimally required to conform to law, policy, and required operational and medical activities.
2. Staff travel authorization and per diem advances should be completed prior to the departure of overnight transportation activities.

3. A Transportation Order (DOC Form 2042) must be completed for all transportation trips except those for the purpose of transporting inmates to and from scheduled work assignments in the example of minimum custody inmates.
4. The approving authority should take reasonable steps to ensure that each transportation order is justified on the basis of supporting documentation. Supporting documentation includes but is not limited to:
 - A. Completed classification action sheets;
 - B. Court orders to produce;
 - C. Physicians orders;
 - D. Orders approved through NOTIS.
5. The approving authority for transportation orders is the Warden, Associate Warden, or Facility Manager.
 - A. This responsibility cannot be delegated.
 - B. If transport must occur after normal business hours, then the shift supervisor will contact the duty administrator for verbal approval. If verbal approval is obtained by the shift supervisor, the approving authority will be noted on the order.

430.03 TRANSPORTATION OF INMATES

1. Restraint equipment should be used only for the purpose of control and should never be used as punishment or in any way that causes undue physical pain or restricts the blood circulation or breathing of the inmate.
2. Unless special circumstances dictate otherwise, inmates should be transported in groups to avoid unnecessary expense.
3. At no time will transporting officers physically handle an inmate while armed, or place themselves in a position where the inmate has access to a holstered weapon.
4. Restraints, security equipment and staff for maximum and close custody inmates are as follows:
 - A. Transportation will be conducted in security vans or buses.
 - B. Maximum and close custody inmates will be transported in waist and leg restraints.

- C. Maximum and close custody inmates must be transported by at least two officers, one of whom will be armed.
 - D. A chase vehicle with at least one armed officer should be utilized for all inmates considered high escape risks.
 - E. A chase vehicle, additional officers and added security equipment may be requested by the approving authority.
5. Restraints, security equipment and staff to be used for medium custody inmate transportation are as follows:
- A. The approving authority will have the discretion to determine the level of security to include the number of officers, type of vehicles, and weapons to be used in the transportation.
 - B. Waist and leg restraints are required.
6. Minimum custody inmates may be transported by a single officer or state employee. Restraints are not required.
7. Transitional Housing (TH) and restitution center inmates may travel on routine or emergency trips outside of the facility without escort or restraints.
- A. TH/Restitution center inmates may use public transportation.
 - B. TH/Restitution center inmates may be transported in private vehicles related to their employment.
8. When transporting inmates with mixed custody levels, all inmates will be restrained according to the transportation requirements of the inmate in the vehicle with the highest custody level.
9. Operational Procedures should include provisions for medical conditions which prevent the employment of conventional restraint practices.
- A. Medical conditions, which do not permit the full utilization of routine restraint apparatus, will be evaluated on a case-by-case basis. To the extent possible, the arrangement of restraints will be modified to accommodate the medical condition. In any event, public safety will remain the overriding concern.
 - B. For Pregnant Inmates being transported within the institution refer to the provisions in AR 407, Use of Handcuffs and Restraints.
 - C. For Pregnant Inmates being transported outside the institution refer to the provisions in AR 407, Use of Handcuffs and Restraints.

10. Operational Procedures should make provisions for the employment of enhanced restraint devices in the event an inmate presents a significant control or behavioral problem.

A. These enhanced restraints may include but are not limited to handcuff covers, a control chain, or restraint belt.

B. Institutions may utilize restraint belts for transporting high risk inmates at the discretion of an Associate Warden or higher.

11. Unclothed body searches are required for persons being transported for any reason other than scheduled outside work for minimum inmates.

A. Persons being transported for any reason, other than scheduled outside work (minimum), must submit to an unclothed body search prior to transport. In addition to the general provisions outlined below, the specific requirements of the Department's Administrative Regulation 422 should be followed.

(1) All unclothed body searches will comply with the Prison Rape Elimination Act, (PREA) standard requirements.

(2) After the unclothed body search, the inmate shall be isolated from other inmates being transported that have not had an unclothed body search and will remain under direct supervision. If any contact is made between the searched inmate and any other inmate who has not been searched, a second search will be conducted.

(3) If the transporting officer(s) is different from the officer who conducted the search, a second search will be conducted at the discretion of the transporting officer. Inmates shall have nothing in their pockets nor be in possession of any personal property before being presented to the transportation officer for search and placement in restraints.

(4) During transportation, articles that may be in an inmate's possession are limited to Keep on Person (KOP) medications, approved medical appliances, (no canes, crutches, etc) and wedding rings. Use or possession of tobacco products is prohibited. Inmates are not allowed to carry lighters or matches.

(5) Legal papers being transported with the inmate for court hearings will be inspected (not read) for contraband by the transporting officers in the presence of the inmate and will be carried in the driver's compartment of the transportation vehicle.

(6) All other property to be transported will be thoroughly searched and appropriately boxed (in accordance with the Department's Administrative

Regulation 711) prior to being placed in the vehicle. All property will be stored separately in the transportation vehicle and under no circumstances will an inmate be allowed access to any property. The inmate's property will be re-issued at the receiving institution.

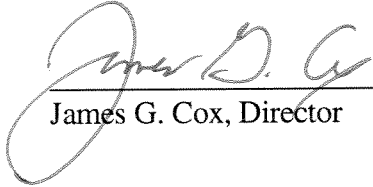
12. Operational procedures will conform to the specific requirements of AR 422.
13. Minimum inmates should receive a clothed body search prior to departing for their work assignments and when returning from their work assignments.
 - A. Random unclothed searches of minimum inmates may be conducted.
14. Inmates will generally be transported using the following clothing requirements:
 - A. Blue issue shirt;
 - B. Denim blue jeans;
 - C. Appropriate underwear;
 - D. Appropriate footwear; and
 - E. Jacket or outside coat appropriate to the weather.
15. Maximum security inmates who are transported outside of an institution should be dressed in orange coveralls in lieu of shirts and denim trousers.
16. Inmates of the Department may be transported using the services of a private sector transportation contractor for interstate movement.
17. Male and female inmates may be transported in the same vehicle.
 - A. When possible and when transporting female inmates, a female officer should be present.
 - B. Two male officers may transport numerous female inmates at the same time.
 - C. Two male officers or a single male officer cannot transport a single female inmate.

APPLICABILITY


1. This regulation requires an Operational Procedure for the Central Transportation Section and for all institutions and facilities.
2. This regulation requires an audit.

REFERENCES

ACA Standards 4-4004; 4-4012; and 4-4014



James G. Cox, Director



Date